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Office Use Only

SP Decal Number:

Expires:

Entered By:

Special Program Parking Decal Application

Special Program parking decals are available to students who are taking classes that are not for academic credits. Only students taking non-credit classes and dual-enrollment students are eligible for special program decals. To receive a special program decal please complete this form and return it to the Parking Services and Connect Card Office, Hunt Hall, Room 10, Bridgewater State College, Bridgewater, MA 02325. You must provide a copy of your class schedule.

Name:

Address:

City:

State:

Zip:

Daytime Phone:

Last four digits of Social Security Number for ID purposes:

Class Dates: Class begins on

Ends on

Vehicle Information

License Plate Number:

State:

Vehicle Color:

Year:

Make:

Model:

Vehicle Owner Name (if other than student):

By applying for this parking decal, I acknowledge that I will read and will follow the parking regulations summarized in the Bridgewater State College Parking Guide (which I will receive). I understand that failure to abide by these regulations will likely result in the ticketing/towing of my vehicle and/or the revocation of my campus parking privileges. I also understand that decals must be properly affixed to outside of the rearmost driver's side window of the registered vehicle. I acknowledge that it is my responsibility to notify the Parking Services and Connect Card Office if my vehicle information changes at any time.

Signed:

Dated:

Parking Services and Connect Card Office, Hunt Hall, Room 10
Bridgewater State College, Bridgewater, MA 02325.
Phone (508) 531-2897 Fax (508) 531-1747

Continuing and Distance Education



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CGWP Refund Policy

The refund policy applies to all students enrolled in the Certified Graphic and Web Professional course and who are withdrawing from the program completely. This policy applies to course fees and materials. Charges are subject to change by action of the Office of Continuing and Distance Education.

Written Notification Requirements

All students who wish to withdraw from the program must do so in writing through the Office of Continuing and Distance Education. Non-attendance does not constitute a withdrawal. Students are responsible for all course charges except when an official withdrawal form is on file and has been approved.

Refund Schedule for the CGWP Course:

The CGWP: Certified Graphic and Web Professional

A deposit of \$500.00 is required for each course section a student is enrolled and refunds are determined by the following guidelines in addition to formal written notification of withdrawal:

Withdrawal 5 days before the first day of course session	100% refund
Withdrawal 4 days before the first day up to the first day of course session	Course refund less \$500 deposit
Withdrawal after the first class session up to the third class session	90% course refund less \$500 deposit
Withdrawal after the third day of course session	No refund

Financial Aid

Students who withdraw that have received financial assistance will have their balance returned directly to the financial institution which provided the student loan.

Signatures

Student Signature

Date

Advisor Signature

Date